



City of Concord, New Hampshire

PURCHASING DIVISION

COMBINED OPERATIONS & MAINTENANCE FACILITY

311 NORTH STATE STREET

CONCORD, NH 03301

(603) 230-3664 FAX: (603) 230-3656

www.concordnh.gov/Purchasing

February 14, 2012

ADDENDUM NUMBER FOUR

RFP17-12

LEASE OF CITY OWNED PROPERTY OFF OF WEST LOCKE ROAD, CONCORD, NH

TO ALL FIRMS OF RECORD: This addendum forms a part of and modifies the bidding and contract documents and technical specifications for the project named above. The following changes, additions and clarifications are made to the original Contract Documents:

1. **Pre-Proposal Meeting Sign-In Sheet.** A copy of the sign-in sheet from the non-mandatory pre-proposal meeting held at 11:00 am on February 10, 2012 is attached for your review and records.

2. **Question: Will the proposal review process include interviews?**

Answer: After reviewing proposals, the City may elect to interview the top three candidates.

3. **Question: Am I required to accommodate the model airplane club in the proposal? And should the land they use be deducted from the leasehold?**

Answer: There is no requirement by the City to include the area used by the airplane club in the lease proposal. This land should not be deducted from the proposal, but proposers may negotiate a separate agreement with the club for the subleasing of a portion of the property. The land the club uses would not need to stay in its current location, this is really between the airplane club and the proposer to negotiate. Whether or not a proposer accommodates the club is not a criteria in the City's scoring of proposals. The use of the property by the airplane club through a sublease contract has been determined by the Society for the Protection of New Hampshire Forests to be a permitted use of the land under the terms of the conservation easement.

4. **Question:** Conservation Easement and Restrictive Easement deeds – these were not attached, can these be found online? If not please forward a copy.

Answer: These documents are posted on the City's FTP site at <ftp://my.concordnh.gov/pub/purchasing>.

5. **Question:** Sublease 30 acres – if we are the lessee we may want to lease more initially, is this possible? If the sublease cannot exceed 30 acres is that the total or per sublease?

Answer: The area proposed for sublease cannot exceed 30 acres.

6. **Question:** Page 7 Section G Evidence of Financial Capability – what documentation is required?

Answer: Financial statement – this will not become public record. This is essentially the same as item asked for in question #4 "Personal Financial Statement"

- 7 **Question:** Page 8 Section B ii 'Personal Financial Statement' – with Millican Nurseries Inc. submitting the proposal is a personal statement needed as well or just corporate?

Answer: The corporate record is acceptable.

PLEASE BE ADVISED THAT THE PROPOSER MUST ACKNOWLEDGE RECEIPT OF ADDENDUM ONE, TWO, THREE AND FOUR AS PART OF THE PROPOSAL SUBMISSION.

CITY OF CONCORD, NEW HAMPSHIRE



DOUGLAS B. ROSS
PURCHASING MANAGER

CITY OF CONCORD
 PURCHASING DIVISION
 NON-MANDATORY PRE-PROPOSAL SIGN-IN SHEET
 LEASE OF CITY OWNED PROPERTY OFF OF WEST LOCKE ROAD, CONCORD, NH
 RFP NO. RF17-12 DATE: 2/10/12 TIME: 11:00 AM

ATTENDEES

PRINTED NAME	COMPANY NAME (Representing)	TELEPHONE # (Including area code)	FAX #	E-MAIL
1. <u>Doug Foss</u>	<u>City of Concord - Purchasing</u>	<u>(603) 230-3604</u>	<u>(603) 230-3600</u>	<u>dfofff@concordnh.gov</u>
Mailing Address:	<u>311 NORTH STATE STREET, CONCORD, NH 03301</u>			
2. <u>Jean Brewer</u>	<u>Millican Nursing</u>	<u>187 Pleasant St.</u>		
Mailing Address:	<u>603-435-6600 office @ Chichester, NH 07834</u> <u>603-435-5039 (www.millicannursing.com)</u>			
3. <u>Luke Mahoney</u>	<u>BROOKFORD FARM LLC</u>	<u>603 742 4084</u>		<u>brookfordfarm@gmail.com</u>
Mailing Address:	<u>70 Sligo Rd Rollisford NH 03869</u>			
4. <u>William Briggs</u>	<u>Rocky Meadow Farm</u>	<u>603 791 2254</u>		
Mailing Address:	<u>53 Carpenter Rd Chester NH</u>			
5. <u>Peter Glines</u>	<u>Sloping Acres Farm</u>	<u>603-496-6685</u>		
Mailing Address:	<u>79 West Rd Canterbury NH, 03224</u>			
6. <u>Rob & Andy Morrill</u>	<u>Morrill Farm Dairy</u>	<u>@Mail</u>	<u>morrillfarm@yahoo.com</u>	
Mailing Address:	<u>33 Penacook St. Penacook NH.</u>			
7. <u>Brian Forest</u>	<u>Topo in Crops LLC</u>	<u>603-435-6251</u>	<u>435-8409</u>	
Mailing Address:	<u>1503 Proving Rd Gilmanton N.H.</u>			

ATTENDEES

- | PRINTED NAME | COMPANY NAME
(Representing) | TELEPHONE # | FAX #
(Including area code) | E-MAIL |
|--------------|---|--------------|--------------------------------|--------------------|
| 8 | Martha v Adam Crete
Highway View Farm LLC | 603-796-2893 | 603-796-7022 | |
| | Mailing Address: 100 River Rd
Boscawen NH 03303 | | | mcrete@comcast.net |
| 9. | Daniel Sanborn + Melissa Kingsbury
Sanborn Farm | 435-7072 | | |
| | Mailing Address: 175 Upper City Rd
Gilmanston NH 03237 | | | |
| 10. | ALAN Bartlett
Bartlett Farm | | | |
| | Mailing Address: 471 Josiah Bartlett Rd.
Concord N.H. 03301 | | | |
| 11. | Denis Gleason
The Nature of Things | | | |
| | Mailing Address: 10 Groton Rd.
Nashua, NH 03062 | | | |
| 12. | Dan Weep
Concord Sky Hawks R/C Club | | | |
| | Mailing Address: 21 Birchdale Rd
Bow NH 03304 | | | |
| 13. | Fred Yule
Forest Society | | | |
| | Mailing Address: Concord NH 03301 | | | |
| 14. | Keith Richard
Green Gold Farm | | 603-485-4911 | |
| | Mailing Address: 326 Bucks St
Suncook NH, 03275 | | | |
| 15. | | | | |
| | Mailing Address: Nothing follows. Jan 10 for Jan 2/10/12 | | | |