

**B39-11**

City of Concord, New Hampshire  
Purchasing Division

**CIP 83 - SHAWMUT/RANDOLPH DRAINAGE IMPROVEMENTS**

Prepared for, and in coordination with the

COMMUNITY DEVELOPMENT DEPARTMENT  
ENGINEERING SERVICES DIVISION

Contract Documents  
Proposal Documents  
Specifications

Firm: \_\_\_\_\_

**BID DUE DATE/TIME: MAY 20, 2011 NOT LATER THAN 2:00 PM**

**NON-MANDATORY PRE-BID INFORMATIONAL MEETING DATE/TIME: MAY 5, 2011 AT 9:00 AM**



**City of Concord, New Hampshire  
PURCHASING DIVISION**

**COMBINED OPERATIONS & MAINTENANCE FACILITY**

**311 NORTH STATE STREET**

**CONCORD, NH 03301**

**603-230-3664 FAX: 603-230-3656**

**www.onconcord.com**

**INVITATION FOR BIDS**

The Purchasing Division, located at the Combined Operations and Maintenance Facility, 311 North State Street, Concord, New Hampshire 03301, will receive sealed Bids for B39-11, “**CIP 83 - SHAWMUT/RANDOLPH DRAINAGE IMPROVEMENTS**” until 2:00 PM on May 20, 2011 at which time and place they will be opened and publicly read. The sealed envelope should be plainly marked:

**“B39-11  
CIP 83 - SHAWMUT/RANDOLPH DRAINAGE IMPROVEMENTS**

Bids may be issued only by the Purchasing Manager, or his designee, to authorized firms and are not transferable unless authorized by the Purchasing Manager, or his designee.

Plans and specifications may be purchased from the Purchasing Division, Combined Operations and Maintenance Facility, 311 North State Street, Concord, New Hampshire 03301, (603) 225-8530 for a non-refundable fee of \$25 per set. An additional non-refundable fee of \$15 per set must be paid if the plans and specifications are to be mailed.

A non-mandatory pre-bid informational meeting will be held at 9:00 AM on May 5, 2011 at the City of Concord, City Council Chambers, 37 Green Street (2<sup>nd</sup> Floor), Concord, NH 03301.

Each bid shall be accompanied by a certified check, cash, check drawn by a New Hampshire bank, or bid bond for and subject to conditions provided in the Instruction to Bidders. The amount of such bid deposit shall be ten percent (10%) of the total bid, made payable to the City of Concord, New Hampshire.

The successful bidder will be required to furnish a performance bond and a separate payment bond each in the amount of one hundred percent (100%) of the contract price.

Progress Payments: On not later than the last day of every month, the Contractor shall prepare and submit an invoice covering the total quantities of work that have been completed from the start of the job up to and including the last day of the preceding month together with such supporting evidence as required by the City.

Retainage: The City shall retain a portion of the progress payments, each month, in accordance with the following procedures:

1. Until work is 50% complete, as determined by the City, retainage shall be 10% of the monthly payments claimed. The computed amount of retainage shall be deposited in a non-interest bearing account established by the City.
2. After the work is 50% complete, and provided the Contractor has satisfied the City in quality and timeliness of the work, and provided further that there is no specific cause for withholding additional retainage no further amount shall be withheld.
3. Upon substantial completion, the amount of retainage shall be reduced to 2% of the total contract price plus an additional retainage based on the City's estimate of the fair value of the punch list items and the cost of completing and/or correcting such items of work, with specified amounts for each incomplete or defective item of work. As these items are completed or corrected, they shall be paid out of the retainage until the entire project is declared completed. The final 2% retainage shall be held, in the non-interest bearing account, during the two year warranty period and released only after the City has accepted the project.

Liquidated Damages: In the event that the Contractor fails to satisfactorily complete the work contemplated and provided for under this contract, on or before **August 31, 2011**, the City shall deduct from the payments due the Contractor each month, the sum of five hundred dollars (\$500.00) plus engineering charges per day for each calendar day of delay, which sum is agreed upon not as a penalty, but as fixed and liquidated damages for each day of such delay, to be paid in full and subject to no deduction. If the payments due the Contractor are less than the amount of such liquidated damages said damages shall be deducted from any other monies due or to become due the Contractor or shall be paid by the Contractor's surety.

The City reserves the right to reject any or all bids or any part thereof, to waive any formality, informality, information and/or errors in the proposal, to accept the proposal considered to be in the best interest of the City, or to purchase on the open market if it is considered in the best interest of the City to do so.

Failure to submit all information as detailed on the Bid Submission Checklist and/or submission of an unbalanced bid are sufficient reasons to declare a proposal as non-responsive and subject to disqualification.

All bids are advertised, at the City's discretion, in various publications and are posted publicly as detailed below:

| <b>Name</b>                              | <b>Advertising Medium</b>                     | <b>Address</b>                               | <b>Phone/Fax</b>                      | <b>Email and Web Address</b>   |
|--|---|--|---------------------------------------|--|
| City of Concord, NH                      | Posted on City Website and in City Hall Lobby | 41 Green Street, Concord NH 033301           | 603.225.8530<br>603.230.3656(fax)     | <a href="mailto:purchasing@onconcord.com">purchasing@onconcord.com</a><br><a href="http://www.onconcord.com/purchasing">www.onconcord.com/purchasing</a>           |
| Associated General Contractors           | Bid House                                     | 48 Grandview Drive, Bow NH 03304             | 603.225.2701<br>603.226.3859(fax)     | <a href="mailto:plansroom@agcnh.org">plansroom@agcnh.org</a><br><a href="http://nh.agc.org">http://nh.agc.org</a>  |
| Construction Summary of NH               | Bid House                                     | 734 Chestnut St, Manchester NH 03104         | 603.627.8856<br>603.627.4524(fax)     | <a href="mailto:info@constructionsummary.com">info@constructionsummary.com</a><br><a href="http://www.constructionsummary.com">www.constructionsummary.com</a>     |
| Bid Ocean                                | Bid House                                     | PO Box 40445, Grand Junction, CO 81501       | 866.347.9657<br>877.356.9704(fax)     | <a href="mailto:bids@bidocean.com">bids@bidocean.com</a><br><a href="http://www.bidocean.com">www.bidocean.com</a>   |
| McGraw Hill Construction                 | Bid House                                     | 880 Second Street, Manchester NH 03102       | 603.645.6554<br>603.645.6714(fax)     | <a href="mailto:Priscilla_littlefield@mcgraw-hill.com">Priscilla_littlefield@mcgraw-hill.com</a><br><a href="http://www.construction.com">www.construction.com</a> |
| New England Construction News - CDC News | Bid House                                     | 100 Radnor Rd S-102, State College, PA 16801 | 1.800.652.0008<br>1.888.285.3393(fax) | <a href="mailto:mweaver@cdcnews.com">mweaver@cdcnews.com</a><br><a href="http://www.cdcnews.com">www.cdcnews.com</a>   |

APPROVED:

CITY OF CONCORD, NEW HAMPSHIRE

 4/22/11  
 \_\_\_\_\_  
 Douglas B. Ross, Purchasing Manager

**BID DUE DATE/TIME: MAY 20, 2011 NOT LATER THAN 2:00 PM**

**NON-MANDTORY PRE-BID INFORMATIONAL MEETING DATE/TIME: MAY 5, 2011 AT 9:00 AM**

## **SCOPE OF WORK**

### **PROJECT NAME: B39-11, CIP 83 - SHAWMUT/RANDOLPH DRAINAGE IMPROVEMENTS**

#### **PROJECT IDENTIFICATION**

The project name is "CIP 83 - SHAWMUT/RANDOLPH DRAINAGE IMPROVEMENTS". The Contract Documents were prepared by the Engineering Services Division, City of Concord, NH, with ground and boundary survey prepared by Richard D. Bartlett & Associates, LLC, Concord, New Hampshire. The Contract Documents including plans, bid documents, and specifications are dated March 29, 2011.

#### **DESCRIPTION OF WORK**

The City of Concord, NH is proposing drainage improvements along Shawmut Street at the intersection of Randolph Road. As a result of culvert age and condition, the project consists of replacing approximately 360LF of drainage pipe, replacing catch basins, and installing new catch basins and a drain manhole. Additional work also includes the addition of piping to drain the side yard at #53 Shawmut Street, and the construction of a headwall at the relocated outfall. All work will be performed in the City's right-of-way, on City property, or on private property subject to drainage easement rights.

#### **Site Restoration**

All disturbed areas shall be loamed and seeded as shown on the plan.

#### **Maintenance of Traffic**

Every effort should be made to support two lanes of traffic during peak travel times. One-lane alternating traffic will be permitted during off-peak hours if work areas are shortened and the traffic control effort does not result in long delays.

#### **BASIS OF AWARD**

BIDS for this WORK will be compared on the basis of the aggregate sum of the products of the various unit prices and lump sum items multiplied by the quantities given in the Proposal Schedule. The lowest bid shall the lowest total of the bid prices for the project.

Note that the Owner reserves the right to accept or reject any or all bids based on bidder qualifications and project funding.

UTILITY CONTACTS

|            |  |           |  |
|------------|--|-----------|--|
| Electric   | Unitil<br>Stan Balch<br>(603) 227-4533                       | Telephone | Fairpoint Comm.<br>Katie Jones<br>(603) 226-1436 |
| CATV       | Comcast<br>Tim Dent<br>(603) 899-6718 ext. 516               | Gas Main  | National Grid<br>Paul Shea<br>(603) 286-2510     |
| Fire Alarm | Concord Fire Department<br>Richard Wollert<br>(603) 225-8667 |           |  |