



# City of Concord, New Hampshire

## PURCHASING DIVISION

COMBINED OPERATIONS & MAINTENANCE FACILITY

311 NORTH STATE STREET

CONCORD, NH 03301

(603) 225-8530

FAX: (603) 230-3656

[www.concordnh.gov](http://www.concordnh.gov)

October 21, 2010

### ADDENDUM NUMBER ONE

RFP13-11

### REQUEST FOR DESIGN-BUILD SERVICES DRAINAGE CULVERT REHABILITATION PROJECT NORTH STATE STREET, CONCORD, NH

TO ALL FIRMS OF RECORD: This addendum forms a part of and modifies the proposal and contract documents and technical specifications for the project named above. The following changes, additions and clarifications are made to the original Contract Documents:

1. **Mandatory Pre-Proposal Meeting Sign-In Sheet.** A copy of the sign-in sheet from the mandatory pre-proposal meeting held on October 15, 2010 at 10:00 am is attached for your review and records.

2. **Retainage.** The retainage terms, detailed throughout RFP13-11, shall be changed to read:

Retainage: The City shall retain a portion of the progress payments, each month, in accordance with the following procedures:

1. Until work is 50% complete, as determined by the City, retainage shall be 10% of the monthly payments claimed. The computed amount of retainage shall be deposited in a non-interest bearing account established by the City.
2. After the work is 50% complete, and provided the Contractor has satisfied the City in quality and timeliness of the work, and provided further that there is no specific cause for withholding additional retainage no further amount shall be withheld.
3. Upon substantial completion, the amount of retainage shall be reduced to 2% of the total contract price plus an additional retainage based on the City's estimate of the fair value of the punch list items and the cost of completing and/or correcting such items of work, with specified amounts for each

incomplete or defective item of work. As these items are completed or corrected, they shall be paid out of the retainage until the entire project is declared completed. The final 2% retainage shall be held, in the non-interest bearing account, during the one/two year warranty period and released only after the City has accepted the project.

**3. Insurance Requirements, Additional Insured.** The successful contractor shall provide her/his firm's insurance certificate, meeting the minimum types and levels of coverage as detailed by RFP13-11 (page 31), and in addition to the City of Concord, shall name the following property owners as additional insured:

- a. Josephine E. & Michael J. Takala
- b. Alan B. Johns Trustee
- c. Lois & Mark Dinorsce

**4. Drainage Culvert Inspection Video.** As noted at the pre-proposal meeting, the drainage culvert inspection video has been posted on the City's website and can be found on the Engineering Services page under Current Projects with reference to the CIP35 - US Route 3 Corridor North – Phase 3 - Drainage Culvert Rehabilitation Project or at the following web link:

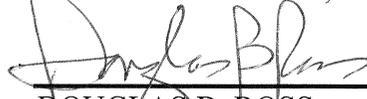
**<http://www.concordnh.gov/engineering/US%20Route%203%20Corridor%20North/US%20Route%203%20Corridor%20North%20Project%20Update%20Page%20Phase%20III%20Culvert.htm>**

If, after viewing this video, any contractor still has questions and would like to re-visit the site please contact the Purchasing Manager, Doug Ross ([dross@onconcordnh.gov](mailto:dross@onconcordnh.gov) or (603) 230-3656-Fax), and make this request in writing. A date and time for a site visit will be arranged by the City Engineer and announced to all contractors that attended the mandatory pre-proposal meeting.

**5. Proposal Due Date/Time.** The proposal due date/time shall be changed from October 29, 2010 not later than 2:00 pm to **November 5, 2010 not later than 2:00 pm.**

PLEASE BE ADVISED THAT THE CONTRACTOR MUST ACKNOWLEDGE RECEIPT OF ADDENDUM ONE AS PART OF HIS/HER PROPOSAL.

CITY OF CONCORD, NEW HAMPSHIRE



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DOUGLAS B. ROSS  
PURCHASING MANAGER

CITY OF CONCORD  
PURCHASING DIVISION  
MANDATORY PRE-PROPOSAL SIGN-IN SHEET  
REQUEST FOR DESIGN-BUILD SVCS DRAINAGE CULVERT REHABILITATION PROJECT N. STATE STREET, CONCORD, NH  
RFP NO. RFP 13-11 DATE: 10.15.10 TIME: 10:00 AM

ATTENDEES

PRINTED NAME	COMPANY NAME (Representing)	TELEPHONE # (Including area code)	FAX #	E-MAIL
1. Doug Foss	CITY OF CONCORD - PURCHASING	(603) 230-3664	(603) 230-3656	dfooss@concordnh.gov
Mailing Address:	311 North State Street, Concord, NH 03301			
2. Donna Olszak	R.J. Olszak Const. Inc	7445090	7449231	allways@metrocast.net
Mailing Address:	717 Maynew Tpke, Bridgewater, NH 03222			
3. Scott Holmes	Reynolds Inliner	207 453 9900	207 453 9910	Sholmes@reynoldsinliner.com
Mailing Address:	197A Norriwock Rd Fairfield me. 04937			
4. John Moody	Heitkamp	860-274-5468	860-274-5619	Jmoody@Eheitkamp.com
Mailing Address:	99 Callender Rd. Waterbury CT 06795			
5. TERIL BENTLEY	HEITKAMP	860-274-5468	860-274-5619	tbentley@Eheitkamp.com
Mailing Address:	99 CALLENDER RD WATERBURY CT 06795			
6. JAY NEBIN	N.C.S.	603-877-9754	603-447-8879	JNB@ncs.com
Mailing Address:	354 Mill St. Ctr Conway, N.H. 03813			
7.				
Mailing Address:				



ATTENDEES

PRINTED NAME      COMPANY NAME      TELEPHONE #      FAX #      E-MAIL  
(Representing)      (Including area code)

16. Jim MAJOLE      CITY of Concord GSD      228-2737      224-6729      JMAJOLE@CONCORDNH.CO

Mailing Address:      311 N. STANE ST. CONCORD, N.H. 03301

17. LEO DUMONT      PROP. OWNER      225-7007      224-9999

Mailing Address: \_\_\_\_\_

18. Biga Green      Target Constr. LLC      (603) 893-2229      890-9171      targetube@aol.com

Mailing Address:      14 Pinewood Rd, Salem, NH 03079

19. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

20. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

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~~10/16/10~~

~~PJM~~

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