City of Concord, New Hampshire
PURCHASING DIVISION
COMBINED OPERATIONS & MAINTENANCE FACILITY
311 NORTH STATE STREET
CONCORD, NH 03301
603-225-8530 FAX: 603-230-3656
www.onconcord.com

INVITATION FOR BIDS

The Purchasing Division, located at the Combined Operations and Maintenance Facility, 311 North State Street, Concord, New Hampshire 03301, will receive sealed Bids for B38-11, "CIP 380 Safe Routes to School, South Street Improvements" until 2:00 PM on July 8, 2011 at which time and place they will be opened and publicly read. The sealed envelope should be plainly marked:

"B38-11
CIP 380 Safe Routes to School, South Street Improvements
Concord, NH

Bids may be issued only by the Purchasing Manager, or his designee, to authorized firms and are not transferable unless authorized by the Purchasing Manager, or his designee.

Plans and specifications may be purchased from the Purchasing Division, Combined Operations and Maintenance Facility, 311 North State Street, Concord, New Hampshire 03301, (603) 225-8530 for a non-refundable fee of $50 per set. An additional non-refundable fee of $20 per set must be paid if the plans and specifications are to be mailed.

A **mandatory** pre-bid informational meeting will be held at 1:00 PM on June 24, 2011 at the City of Concord, City Hall, 2nd Floor Conference Room, 41 Green Street, Concord, NH 03301.

Each bid shall be accompanied by a certified check, cash, check drawn by a New Hampshire bank, or bid bond for and subject to conditions provided in the Instruction to Bidders. The amount of such bid deposit shall be ten percent (10%) of the total bid, made payable to the City of Concord, New Hampshire.

The successful bidder will be required to furnish a performance bond and a separate payment bond each in the amount of one hundred percent (100%) of the contract price.

Progress Payments: On not later than the last day of every month, the Contractor shall prepare and submit an invoice covering the total quantities of work that have been completed from the start of the job up to and including the last day of the preceding month together with such supporting evidence as required by the City.

Retainage: Given that this project is funded by a Federal Grant Program, there is no retainage on this project.

Liquidated Damages: In the event that the Contractor fails to satisfactorily complete the work contemplated and provided for under this contract, on or before the date of completion, the City shall deduct from the payments due the Contractor each month, the sum of five hundred dollars ($500.00) plus engineering charges per day for each calendar day of delay, which sum is agreed upon not as a penalty, but as fixed and liquidated damages for each day of such delay, to be paid in full and subject to no deduction. If the payments due the Contractor are less than the amount of such liquidated damages said damages shall be deducted from any other monies due or to become due the Contractor or shall be paid by the Contractor's surety.

The City reserves the right to reject any or all bids or any part thereof, to waive any formality, informality, information and/or errors in the proposal, to accept the proposal considered to be in the best interest of the City, or to purchase on the open market if it is considered in the best interest of the City to do so.

Failure to submit all information as detailed on the Bid Submission Checklist and/or submission of an unbalanced bid are sufficient reasons to declare a proposal as non-responsive and subject to disqualification.

All bids are advertised, at the City's discretion, in various publications and are posted publicly as detailed below:

Name	Advertising Medium	Address	Phone/Fax	Email and Web Address
City of Concord, NH	Posted on City Website and in City Hall Lobby	41 Green Street, Concord NH 033301	603.225.8530 603.230.3656(fax)	purchasing@onconcord.com www.onconcord.com/purchasing
Associated General Contractors	Bid House	48 Grandview Drive, Bow NH 03304	603.225.2701 603.226.3859(fax)	plansroom@agcnh.org http://nh.agc.org
Construction Summary of NH	Bid House	734 Chestnut St, Manchester NH 03104	603.627.8856 603.627.4524(fax)	info@constructionsummary.com www.constructionsummry.com
Bid Ocean	Bid House	PO Box 40445, Grand Junction, CO 81501	866.347.9657 877.356.9704(fax)	bids@bidocean.com www.bidocean.com
McGraw Hill Construction	Bid House	880 Second Street, Manchester NH 03102	603.645.6554 603.645.6714(fax)	Priscilla_littlefield@mcgraw-hill.com www.construction.com
New England Construction News - CDC News	Bid House	100 Radnor Rd S-102, State College, PA 16801	1.800.652.0008 1.888.285.3393(fax)	mweaver@cdcnews.com www.cdcnews.com

APPROVED:

CITY OF CONCORD, NEW HAMPSHIRE

Douglas B. Ross, Purchasing Manager
Date: June 15, 2011

Bid Due Date/Time: July 8, 2011 not later than 2:00 PM

SCOPE OF WORK

PROJECT NAME: B38-11 **CIP 380 Safe Routes to School, South Street Improvements Concord, NH**

PROJECT IDENTIFICATION

The project name is "CIP 380, Safe Routes to School, South Street Improvements, Concord, NH". The Contract Documents were prepared by the Engineering Services Division, City of Concord, NH, with ground and boundary survey prepared by Richard D. Bartlett & Associates, LLC, Concord, New Hampshire. The Contract Documents including plans, bid documents, and specifications are dated June 17, 2011.

DESCRIPTION OF WORK

As part of a Safe Routes to School Grant Program project, the City of Concord, NH is proposing streetscape improvements along South Street in the vicinity of the Conant/Rundlett School campus. As a result of a Safe Routes to School Travel Plan completed in 2009 identifying certain safety improvements, the project consists of resetting curb to narrow the existing pavement width to eliminate on-street parking within the crosswalk areas at the school entrances to create a safer student environment. Additional work including the relocation of several drainage basins and repair of the sidewalks along the school frontage is included. The proposed design features repositioning the existing crosswalks and increasing their width for better visibility. All work will be performed in the City's right-of-way or on City property.

Construction Schedule

Given that the project is located within the Conant/Rundlett School campus, construction was to be limited to the 2011 school summer break schedule. It is expected that work will begin in late July/early August in an attempt to complete the work prior to the start of school (August 23, 2011). Any work left to be completed after the start of the school year may be limited to non-peak drop-off and pick-up hours (generally 8:30 AM – 2:00 PM). All work must be completed no later than September 9, 2011.

Coordination of Work

The Contractor is advised that the Concord School District is involved in a major capital improvement program including the replacement of Conant School. Construction along South Street will require coordination with the School District contractors that will be active during this project.

Site Restoration

All disturbed areas shall be loamed and seeded as shown on the plan.

Maintenance of Traffic

Every effort should be made to support two lanes of traffic during peak travel times. One-lane alternating traffic will be permitted during off-peak hours if work areas are shortened and the traffic control effort does not result in long delays.

BASIS OF AWARD

BIDS for this WORK will be compared on the basis of the aggregate sum of the products of the various unit prices and lump sum items multiplied by the quantities given in the Proposal Schedule. The lowest bid shall the lowest total of the bid prices for the project.

Note that the Owner reserves the right to accept or reject any or all bids based on bidder qualifications and project funding.

UTILITY CONTACTS

Electric	Unitil Stan Balch (603) 227-4533	Telephone	Fairpoint Communications Katie Jones (603) 226-1436
CATV	Comcast Tim Dent (603) 899-6718 ext. 516	Gas Main	National Grid Paul Shea (603) 286-2510
Fire Alarm	Concord Fire Department Richard Wollert (603) 225-8667		