B34-11

City of Concord, New Hampshire

Purchasing Division

Manchester Street Sign and Light Relocation Project

Prepared for, and in coordination with the

COMMUNITY DEVELOPMENT DEPARTMENT
ENGINEERING DIVISION

Contract
Bid Documents
Specifications

STATE OF NEW HAMPSHIRE
STEPHEN B. HAAS
No. 12067
LICENSED
PROFESSIONAL ENGINEER
3/23/11

Consulting Firm: Hoyle, Tanner & Associates, Inc.

MARCH 2011

BID DUE DATE/TIME: APRIL 20, 2011 NOT LATER THAN 2:00 PM
MANDATORY PRE-BID MEETING: APRIL 8, 2011 AT 11:00 AM

City of Concord, New Hampshire

PURCHASING DIVISION

COMBINED OPERATIONS & MAINTENANCE FACILITY

311 NORTH STATE STREET, CONCORD, NH 03301

603-225-8530 FAX: 603-230-3656

www.concordnh.gov

INVITATION FOR BIDS

The **Purchasing Division, located at the Combined Operations & Maintenance Facility, 311 North State Street, Concord, New Hampshire 03301**, will receive sealed Bids for Manchester Street Sign and Light Relocation Project until **2:00 PM** on **Tuesday, April 20, 2011** at which time and place they will be opened and publicly read. The sealed envelope should be plainly marked:

B34-11, Manchester Street Sign and Light Relocation Project

Bids may be issued only by the Purchasing Manager to authorized firms and are not transferable unless authorized by the Purchasing Manager.

Plans and specifications, available on March 25, 2011, may be purchased from the Purchasing Division, Combined Operations & Maintenance Facility, 311 North State Street, Concord, NH 03301 (603) 225-8530 for a non-refundable fee of $75.00 per set. An additional non-refundable fee of $20 per set must be paid if the plans and specifications are to be mailed.

A **mandatory** pre-bid informational meeting will be held at 11:00 AM on Friday, April 8, 2011 at the City of Concord, Council Chambers, 2nd Floor, 37 Green Street, Concord, NH 03301.

Each bid shall be accompanied by a certified check, cash, check drawn by a New Hampshire bank, or bid bond for and subject to conditions provided in the Instruction to Bidders. The amount of such bid deposit shall be ten percent (10%) of the total bid, made payable to the City of Concord, New Hampshire.

The successful bidder will be required to furnish a Performance bond and a separate Payment Bond, each in the amount of one hundred percent (100%) of the contract price.

Progress Payments: On not later than the last day of every month, the Contractor shall prepare and submit an invoice covering the total quantities of work that have been completed from the start of the job up to and including the last day of the preceding month together with such supporting evidence as required by the City.

Retainage: The City shall retain a portion of the progress payments, each month, in accordance with the following procedures:

1. Until work is substantially complete, as determined by the City, retainage shall be 10% of the monthly payments claimed. The computed amount of retainage shall be deposited in a non-interest bearing account established by the City.
2. Upon substantial completion, the amount of retainage may be reduced to 5% of the total contract price plus an additional retainage based on the City's estimate of the fair value of the punch list items and the cost of completing and/or correcting such items of work, with specified amounts for each incomplete or defective item of work. As these items are completed or corrected, they shall be paid out of the retainage until the entire project is declared completed. The 5% retainage shall be held, in the non-interest bearing account, during the one year warranty period and released only after the City has accepted the project.

Liquidated damages shall be required in the event that the project completion is unnecessarily delayed beyond the contract completion date. The liquidated damages requirements are further detailed in B34-11 General Terms and Conditions.

The City of Concord reserves the right to reject any or all bids or any part thereof, to waive any formality, informality, information and/or errors in the bidding, to accept the bid considered to be in the best interest of the City, or to purchase on the open market if it is considered in the best interest of the City to do so.

Failure to submit all information as detailed on the Bid Submission Checklist and/or submission of an unbalanced bid are sufficient reasons to declare a bid as non-responsive and subject to disqualification.

All bids are advertised, at the City's discretion, in various publications and are posted publicly as detailed below:

Name	Advertising Medium	Address	Phone/Fax	Email and Web Address
City of Concord, NH	Posted on City Website and in City Hall Lobby	41 Green Street, Concord NH 033301	603.225.8530 603.230.3656(fax)	purchasing@onconcord.com www.onconcord.com/purchasing
Associated General Contractors	Bid House	48 Grandview Drive, Bow NH 03304	603.225.2701 603.226.3859(fax)	plansroom@agcnh.org http://nh.agc.org
Construction Summary of NH	Bid House	734 Chestnut St, Manchester NH 03104	603.627.8856 603.627.4524(fax)	info@constructionsummary.com www.constructionsummry.com
Bid Ocean	Bid House	PO Box 40445, Grand Junction, CO 81501	866.347.9657 877.356.9704(fax)	bids@bidocean.com www.bidocean.com
New England Construction News - CDC News	Bid House	100 Radnor Rd S-102, State College, PA 16801	1.800.652.0008 1.888.285.3393(fax)	mweaver@cdcnews.com www.cdcnews.com

APPROVED:

Douglas B. Ross, Purchasing Manager
Date: 4/1/11

Bid Due Date/Time: 2:00 PM on Tuesday, April 20, 2011

SCOPE OF WORK

PROJECT NAME: B34-11, Manchester Street Sign and Relocation Project

SCOPE OF WORK:

PROJECT IDENTIFICATION

N/A

DESCRIPTION OF WORK

The following is a general description of the items of the work to be performed as part of this project. The Contractor shall be responsible for relocating existing signs, lights and light poles at several properties abutting Manchester Street as noted on the plans and in the specifications. Work shall include, but not be limited to, removal and salvage of existing signs and lights, removal and disposal of existing sign and light foundations, installation of new foundations and reinstallation of signs and lights. Work shall also include electrical modifications including excavation, conduit, wiring and incidentals necessary to reconnect and re-energize signs and poles utilizing methods and materials compliant with NEC and the City of Concord Building Code. Miscellaneous work items such as site coordination, traffic control, paving removal and installation, curb removal and installation and landscaping necessary to relocate the signs and lights and restore the area to preconstruction conditions or modified conditions as shown on the plans shall also be performed as part of the work. The Contractor will be responsible for coordination of his work with the site owner and with utility companies performing relocation of adjacent public utilities. The Contractor shall also be responsible for obtaining and paying for all permits required for the performance of this work.

ENVIRONMENTAL COMMITMENTS

All standard measures shall be employed to ensure that temporary increases in noise and dust levels are minimized to the extent practical and limited to the construction period.

Standard erosion and sediment control measures shall be employed to assure all negative impacts are avoided and/or minimized.

BASIS OF AWARD

BID PROPOSAL for this WORK will be compared on the basis of the aggregate sum of the products of the various unit prices and lump sum items multiplied by the quantities given in the Proposal Schedule. The lowest bid shall the lowest total of the bid prices for the project.

Note that the Owner reserves the right to accept or reject any or all bids based on bidder qualifications and project funding.

UTILITY CONTACTS

Electric	Unitil Stan Balch 227-4515	Telephone	Fairpoint Communications Katie Jones 226-1436
CATV	Comcast	Gas Main	National Grid

	Tim Dent 899-6718 ext. 516	Alan Tinker 286-2510
Fire Alarm	Concord Fire Department Richard Wollert 225-8667	