



# City of Concord, New Hampshire

## PURCHASING DIVISION

COMBINED OPERATIONS & MAINTENANCE FACILITY

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[www.concordnh.gov/Purchasing](http://www.concordnh.gov/Purchasing)

July 7, 2011

### ADDENDUM NUMBER THREE

RFP41-11

### EMERGENCY AMBULANCE BILLING SERVICES

**TO ALL FIRMS OF RECORD:** This addendum forms a part of and modifies the proposal and contract documents and technical specifications for the project named above. The following additions, changes and clarifications are made to the original proposal documents:

**1. For Fiscal 2010 dates of service, please provide the following information:**

**a) Charge mix as percentage (%) of total transports for each class:**

Medicare	_____	Medicaid	_____
Insurance	_____	Self Pay	_____

**b) Payer mix as percentage (%) of total transports for each class:**

Medicare	<b>47.59%</b>	Medicaid	_____
Insurance	<b>44.57%</b>	Self Pay	<b>7.79%</b>

**c) Average miles per transport** **4.09**

**d) Gross charges** **\$1,902,797.74**

**e) Total collections** **\$1,177,164.36**

Note: Data for payment sources is available for receipts only. Medicaid is included with Insurance (historically this has been about 9%).

**2. For Fiscal 2010 dates of service, please provide a level of service breakdown for Department transports at the different levels of service listed here.**

<b>a) BLS – Emergency</b>	<b>39.25 %</b>
<b>b) ALS – Emergency</b>	<b>59.55 %</b>
<b>c) ALS2</b>	<b>1.20 %</b>
<b>d) TWT- Treatment without Transport</b>	<b>No data available</b>

**3. What are the Cities current fees for service?**

**BLS \$475    ALS \$570    ALS2 \$769    Mileage \$12.50**

4. Who currently performs Billing Services for the City?

**Concord Regional Health Services Company**

5. Will the awarded vendor be responsible for accounts receivable greater than 90 days old at start of contract?

**To Be Determined**

6. If the Billing Services are currently provided by Concord Hospital, does the hospital Bill for services under Part B of CMS guidelines?

**Yes**

7. Will the City consider utilizing a lock box for payment remittances from provider?

**To Be Determined**

8. What is the name of the Bank providing municipal services to the City?

**Citizens Bank**

9. Does the Department utilize an Electronic Patient Care Reporting (ePCR) system? If so what is the name of the system/ provider?

**Image Trend Emergency Data Services**

10. If the department does not utilize an ePCR, will the City consider proposals with an ePCR solution as an optional service provided?

**N/A**

11. How do the Ambulance attendants currently collect and document patient care reports?

**Every attempt is made to have the patient care report completed electronically prior to the ambulance leaving the hospital. If this is not possible, the report is completed on a department computer at the earliest possible opportunity.**

PLEASE BE ADVISED THAT THE PROPOSER MUST ACKNOWLEDGE RECEIPT OF ADDENDUM ONE AND TWO ON THE PROPOSAL SHEET SIGNATURE PAGE (PAGE 26).

CITY OF CONCORD, NEW HAMPSHIRE



DOUGLAS B. ROSS  
PURCHASING MANAGER